

**Bay Area Genealogical Society
Board Meeting
Monday, February 18, 2019
University Baptist Church EB 105
16106 Middlebrook, Houston, TX**

Attendees: Nick Cimino (President), George Porterfield (1st VP), Susie Ganch (2nd VP), Bob Wegner (Registrar), Bill Mayo (Treasurer), Teresa Rundell (Corresponding Secretary), Polly Swerdlin (Website), Garry Garrett (Email/Yearbook), Melodey Hauch (Journal), Deborah Gammon (County Coordinator), Shirley Lindquist (Award/Past President), Kim Zrubek (Education/Newsletter)

Meeting call to order at 6:30pm by Nick Cimino.

Recording secretary, Kathie Chaffe, was not present so Kim volunteered to take minutes for the Board.

Administrative Items:

Last Board Minutes: Nick called for corrections and additions to the January 2019 Board minutes. Since none were heard the minutes stand approved as published.

Treasurer's Report: Bill discussed the Treasurer's Report and noted the current certificate of deposit does not reflect the interest being accrued. The earned interest will only be reflected and paid on maturity due in January 2020.

Checking Account

Balance as of 31 December 2018	\$5,845.18
January Receipts	\$ 405.00
January Expenditures	<u>\$ 195.97</u>
Balance as of 31 January 2019	\$6,054.21

Certificate of Deposit Value	<u>\$3,863.13</u>
Total Monetary Assets	\$9,917.34

Registrar's Report: Bob noted the total members who have renewed to date is now 100. This leaves 41 members who have not renewed to date. Bob reported the attendance for the January meeting was 35 members and 0 visitors. Nick thanked Bob for sending out the spreadsheet listing the 41 members that have not renewed.

Nick and Bob will work on a renewal letter. There was group discussion on the reasons why some of the members had not renewed. Susie asked if PayPal could be added to the website to offer another renewal option. Polly agreed to look into adding PayPal to the website tied to a fillable PDF membership application. Kim would add the renewal information to the February monthly email.

Corresponding Secretary: Teresa reported she did send get-well cards to members when she is notified.

Business Items:

Review Agenda and Plan for February general meeting: The draft agenda provided by Nick needs to be updated to reflect the new membership renewal numbers. The bylaw changes will be removed and added to the April and May general meeting agendas.

Review of the January General Meeting: The group agreed that speaker Doryn Glenn, Director of Governmental Affairs for Galveston County District Clerk, was delightful, knowledgeable, and provided a very interesting presentation that was applicable outside of Galveston County. Nick expressed disappointment that there were not more people in attendance. Susie reported that Doryn has agreed to be the guest speaker in September.

Membership Dues: George Porterfield thanked Bob Wegner and Bill Mayo for their help to put together the proposed recommendations. Their ad hoc committee submitted the following report after review membership rules and dues. George reviewed the details. **Bill made a motion to approve the bylaw and policy changes to be presented at the April and May general meetings. Bob seconded the motion. The Board approved the changes.** With the hope of a more visitors attending the March meeting, the first and second readings and vote were postponed until the April and May meetings respectively.

----- Ad hoc Committee Report Begins -----

The report contains a recommended change to the dues and new rules for new members joining mid-year or later in the membership year. The report also has two proposed bylaws changes.

The procedures for both changes to dues and changes to bylaws are defined separately in the bylaws, but they each follow the same steps. The steps are (1) approval by the board of directors to present to the membership, (2) reading of the proposed change at a general membership meeting, and (3) a vote on the action at the next general membership meeting.

Motion to change membership dues policy for Texas Bay Area Genealogical Society
Effective with the 2019-2020 membership year (1 Sept 2019 to 31 Aug 2020), the membership dues shall be:

- Individual membership - \$25.00
- Family membership - \$35.00
- Fee for mailing of yearbook and journals at the end of each fiscal year would remain at \$5

Effective 1 September 2019, new members joining BAGS during the months of April through June shall receive a \$10.00 discount off the normal membership fee for the current membership year. New members who join during the annual renewal period of July and August, prior to the start of the next membership year, will be granted a 13 or 14 month membership covering the remainder of the current membership year and all of the next membership year.

The above policy applies to both individual and family memberships. "New members" are defined as any person (or family) who has not had a paid-up membership in BAGS during the current BAGS fiscal year or during any of the three prior fiscal years.

Notes: Current members are not entitled to the new member discount.

The membership year is the same as the fiscal year from 1 September to 31 August.

Proposed Bylaws Changes

Change #1:

Current Bylaws Article IV, paragraph C4:

Any member who has not renewed by December 31 shall be removed from the membership roll and not included in the Yearbook.

Proposed Article IV, paragraph C4:

Any member who has not paid membership dues for the membership year by the end of that membership year, shall be removed from the membership roll as of the last day of the membership year. Any member who has not paid their dues by the last day of December will not be included in the BAGS Yearbook for the current fiscal year.

Change #2:

Current Bylaws Article IV, paragraph B3:
Donation Memberships

Gifts made in addition to dues:

Contributor
Patron
Lifetime

Proposed Bylaws Article IV, paragraph B3:

Donation Memberships

Gifts made in addition to dues:

Contributor
Benefactor
Patron
Lifetime

----- Ad hoc Committee Report Ends -----

Members Helping Members Events: Kim reported the first meeting at the Friendswood Family History Center was a big success with 14 people in attendance! The group researched from 10am to noon and included Nick Cimino, Annette Bowen, Polly Swerdlin, Jenny and Bob Stein, Renee Ball, Garry Garrett, Cindy Gard, Kathleen Williams, and Claudia Aguilar. Thank you to Nancy Royce and Bob Brown for serving as our hosts. Kim is in the process of securing dates for May, June, and July.

Nominating Committee Report: Susie reported the committee (Ron Cox, Bob Wegner, and herself) did meet to identify candidates. The current Board members that have agreed to serve another two-year term in their same capacities are Nick, Susie, Bob, and Teresa. Bill would like another member to accept the Treasurer position, but he will continue to serve in that capacity if the committee is unsuccessful. Shirley Lindquist agreed to serve as 1st Vice President. New member Lisa Franklin has agreed to serve as Recording Secretary. Thank you to George Porterfield for all his time and consideration in serving BAGS as the 1st VP.

Shirley suggested giving recognition to members that have served several terms or many years (i.e. Melodey Hauch). A discussion about appropriate kinds of awards occurred. George suggested the Awards Committee should take on this action. Shirley is partnering with Bob to develop a plan and will report at the March Board meeting.

Board Social Event: Nick asked for input on what, where, when for a social event away from the work meetings. After some discussion, the group agreed on meeting for a meal at Carrabba's Italian Grill (Webster) in early August before the end of the current Society year.

Committee Reports-Highlights Only:

Education: No additional information besides the earlier Members Helping Members discussion.

Newsletter: The February newsletter is ready to go out. Garry can send out the membership email tomorrow with announcements for this weeks MHM and general meeting as well as the March bus trip with flyer attached. The March newsletter needs to be ready by March 9 or 10 since the general meeting is March 16. If you have any information you would like included in this issue, please send it to me.

Web: Polly verified there were no broken links on the website as of February 10, 2019. Lisa Franklin is participating in adding updates to the website. DreamHost sent Polly a Domain Renewal Notice for \$13.95 in February. All it took was a questioning reply with our IRS number for them to acknowledge that it will be renewed using the free domain credit and apologized for the confusion.

Freeman Library Report: Polly reported that BAGS is responsible for an exhibit in the entry display case located at the Freeman Library. She asked for any ideas? Perhaps just the posters, scrapbooks, and some genealogy books would be enough. Susie offered the use of a 20x21 inch family display. Shirley suggested that the display include a list of the upcoming speakers and topics. Nick suggested displaying the Home Sources Checklist blown up. He will send Polly a copy. Polly will ask members at the meeting for additional input. Kim offered to use the poster printer at work to create large graphics.

Polly plans to set up the display Thursday, February 28 at 5:30 p.m. She will ask to reserve October 2020 the same display for future BAGS exhibit.

Programs: Susie felt the January meeting featuring Doryn Glynn was well received and has Doryn booked again to speak in September, topic TBD. Sue Kaufman will present a program on researching at a repository with an emphasis on Clayton. On Saturday March 16, HPD Forensic Scientist Lois Gibson will present a program on **“Using forensic art to locate past and present people of Interest.”** Fee-\$250 + table for books. For April program, Devon Lee’s fee is \$125, not \$250 which was first reported. For the May program of Members Present Quick Tips, we have the following volunteers: Polly Swerdlin-Using RootsMagic; Nick Cimino- Using City Directories; Melodey Hauch-Using Find-a-Grave and Billion Graves; Susie Ganch-Using Pinterest and eBay; Annette Bowen-Using Newspapers.com. Kim will supply a computer for PowerPoint and Internet presentations.

For the May general meeting, Polly will be demonstrating RootsMagic (RM). She had purchased 2 RootsMagic software packages as gifts, but family members were not ready for it. They include RootsMagic 7, Personal Historian 3, and upgrade to RootsMagic 8 when it becomes available. Polly offered them as a door prize at the meeting. Group agreed. We need to get tickets for the drawing.

E-mail: Garry asked and the group agreed that he will keep both renewed and non-renewed people in the Gmail contact list used to sent out news and announcements.

Yearbook: no update.

County Coordinator: Deborah discussed the itinerary for the March 20 bus trip and explained the rules for using the Harris County bus service. She explained that BAGS is required to pay for the bus driver’s lunch. If not enough money it collected on the bus to cover the lunch, Deborah makes up the difference out of her own pocket. The Board agreed to reimburse Deborah Gammon for any out of pocket expenses needed to pay for the bus driver’s lunch.

Journal: Melodey reported there are enough articles to complete the next issue of the Journal. Her plan is to hand it over to Office Depot for printing at the beginning of April for distribution at the April general meeting.

Scrapbook: Teresa has received a USB drive of BAGS photos from Bill Mayo to be used to create a scrapbook. She continues to receive donated materials. Renee Ball has offered use of her Cricut tool.

Publicity: Teresa reported that Teri Myers has sent out the article on Lois Gibson to the local papers.

Welcoming: no report

Member Services: (Open) no report

Telephone - Kathie Chaffee is out of town. Kim reported that Kathie had emailed the latest information to the committee and calls were being made. However, information included a bus trip on February 20 instead of March 20.

Hospitality – no report

Past President – no report

Historian Report – See Scrapbook Report

Meeting adjourned at 7:35pm.

Respectively submitted,
Kim Zrubek